



The
Ongar
Academy

Title	Admissions Policy
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Admissions Policy

Enquiries & comments

Any enquiries and comments about this publication may be made to:

e-mail: info@theongaracademy.org

INSPIRING EXCELLENCE

INFORMATION

The Ongar Academy is an 11-18 mixed comprehensive school with a STEM focus.

Published Admission Number = 120

The Academy has an admission number of 120 for entry in year 7.

The Academy will accordingly admit this number of pupils each year if there are sufficient applications. Where fewer applicants than the published admission number for the relevant year group are received, the Academy Trust will offer places at the Ongar Academy to all those who have applied.

OVER SUBSCRIPTION CRITERIA

When the Academy is oversubscribed, after the admission of pupils with Education, Health or Care Plan (EHCP) where the school is named, priority for admission will be given to those children who meet the criteria set out below, in the following order:

- 1) Looked after children (LAC). A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989)
- 2) Where the child has siblings currently attending the academy at the time of admission. A 'sibling' means a brother, sister, half brother or sister, step brother or sister or any other child who will be living with them at the same address at the date of their entry to the academy.
- 3) Remaining applicants.

Tie break

In the event of oversubscription within any of the above criteria, priority will be determined by straight line distance from the home to the academy; those living closest having the highest priority.

Random allocation will be used as a tie break in category 3 to decide who has the highest priority for admission if the distance between a child's home and the academy is equidistant in any individual case.

LATE APPLICATIONS

All applications received by the Academy after the deadline will be considered to be late applications. Late applications will be considered after those received on time. If, following consideration of all applications, the school is oversubscribed, parents may request that their child is placed on the Academy's waiting list.

WAITING LISTS

The Academy will operate a waiting list for each year group. Where in any year the Academy receives more applications for places than there are places available, a waiting list will operate until the end of the academic year. This will be maintained by the Academy Trust and will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria. Where places become vacant they will be allocated to children in accordance with the oversubscription criteria.

APPEALS

All applicants refused a place have a right to appeal to an independent appeal panel constituted and operated in accordance with The School Admission Appeals Code.

To make an appeal regarding the refusal of a place at The Ongar Academy the applicant would need, to appeal within 20 days of the receipt of the refusal of acceptance letter.

The application to appeal should be made by phone or email to:

Shamsun Noor
Head of School Admissions and Transport
Education
Essex County Council
Tel: 03330 132246
Email: Shamsun.Noor@essex.gov.uk

ADMISSIONS TO THE SIXTH FORM

The Ongar Academy intends to admit students to our Sixth Form in September 2017. A full policy will be published in due course.

Students will be admitted into the Sixth Form at age 16, where the academy agrees it is able to offer and resource a programme of study from which he or she can benefit. Applicants will discuss the suitability of courses with senior staff and offers of places will be based on the range of courses previously pursued, the levels and qualifications achieved and the student's attitude to learning.

As a general rule, applicants for AS/A Level courses should have a minimum of 5 grades A*- C including English and Maths, with at least a minimum of a grade B in the subjects that they wish to study.

A waiting list will be held until: the end of the academic year.

The Ongar Academy and its Governing Body are committed to ensuring consistency of treatment and fairness, and will abide by all relevant equality legislation.

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